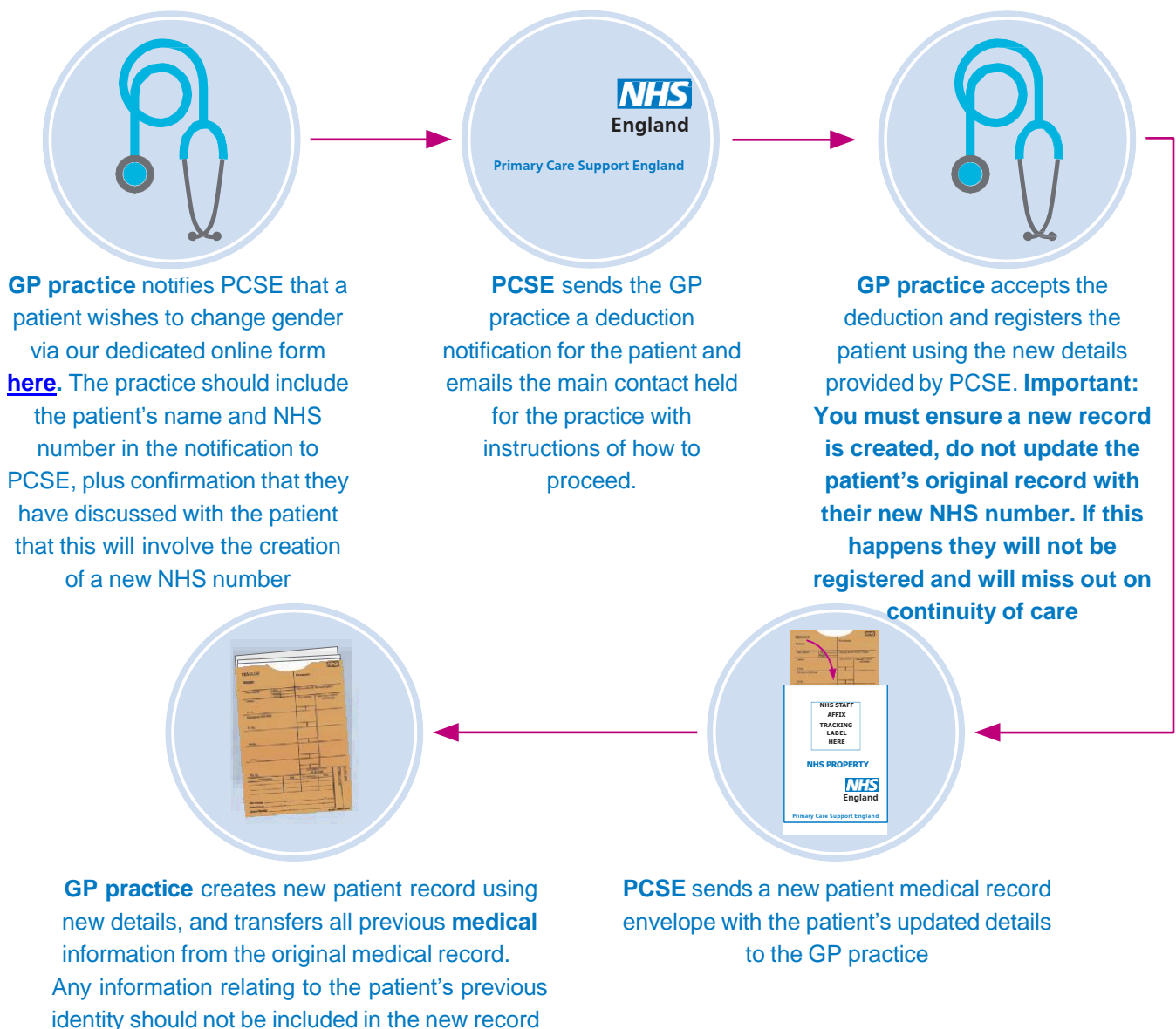


Process for registering a patient gender re-assignment

Patients may request to change gender on their patient record at any time and do not need to have undergone any form of gender reassignment treatment in order to do so.

When a patient changes gender, the current process on NHS systems requires that they are given a new NHS number and must be registered as a new patient at your practice. All previous medical information relating to the patient needs to be transferred into a newly created medical record. When the patient informs the practice that they wish to register their new gender on the clinical system, the practice must inform the patient that this will involve a new NHS number being issued for them. Subsequent changes to gender would involve a new NHS number. Please confirm this has been discussed with the patient when notifying PCSE.

The process is as follows:



- The patient's previous name and any gender specific terms should be removed as should previous NHS number
- A black marker pen can be used to redact the previous details from the paper record
- Electronic notes should be printed, redacted and re-scanned onto the new patient record.



It is important that practices complete the new registration for the patient within five working days to ensure no interruption to patient care