



GP Pensions

Additional Voluntary Contributions

Version V2.0 - 29th June 2022

NHS

England

Primary Care Support England

Introduction

GP Pensions administration is now managed through PCSE Online.

As a principal GP or practice manager, you can now search, filter and view Additional Voluntary Contributions through PCSE Online.



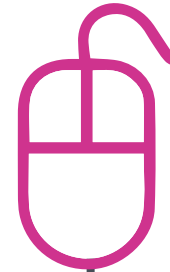
If you are looking to stop, amend or add additional voluntary contributions to your pension scheme, you will need to contact NHS Pensions directly and discuss your requirements with them. They will agree with you the AVC type, amount and duration and then send this to our PCSE Pensions team to process.

To use this guide, your user administrator needs to ensure you have been set up in PCSE Online with at least one of the following roles:

- **GPP - AVCs**

Contents

If there is a specific section in this guide that you would like to see, please **click** one of the icons below to be taken straight to that section.



Where can I view AVCs?



Step-by-step clicks



Further Support





Where can I view AVCs?

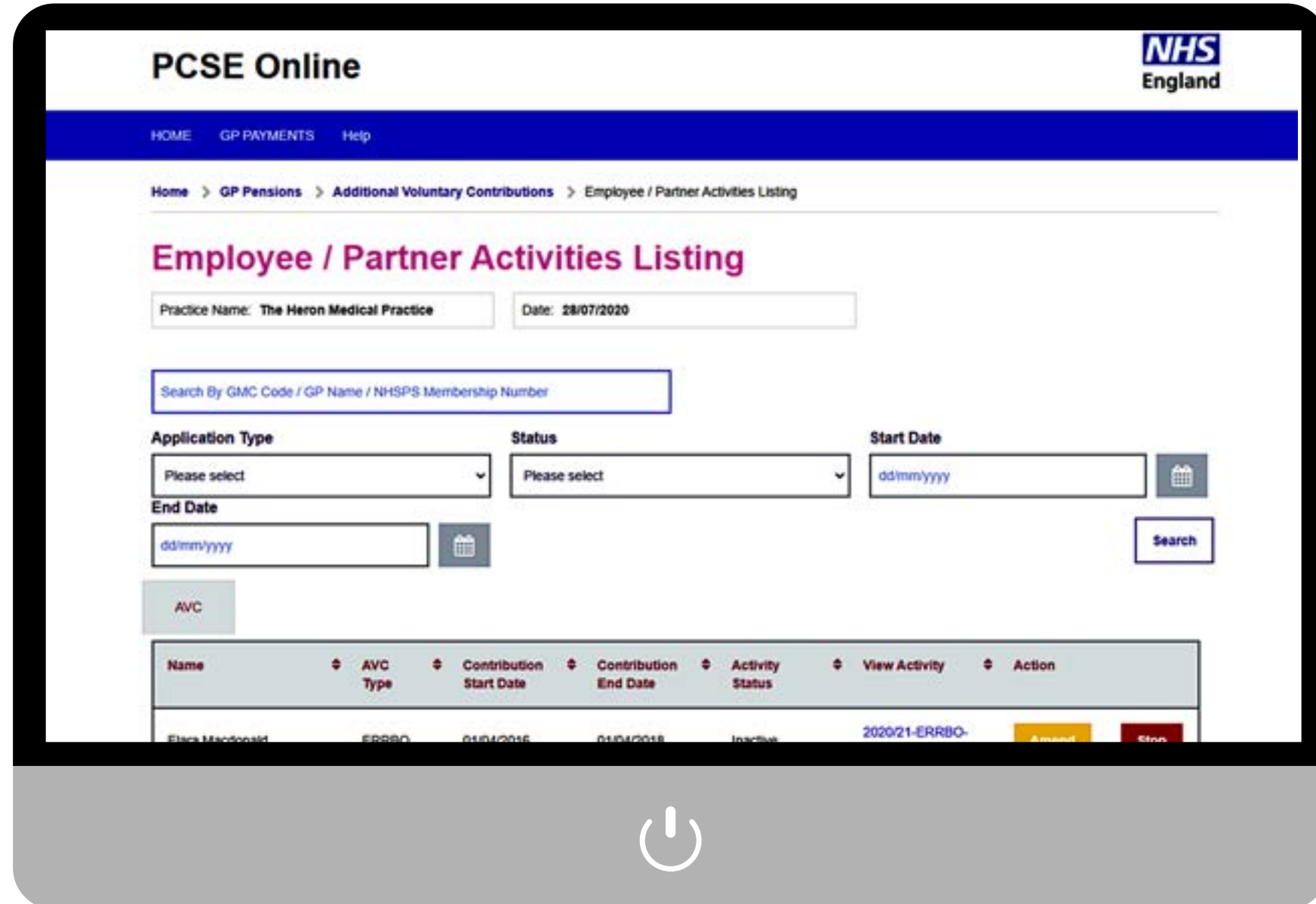
If you want to view your own Additional Voluntary contributions, or if you are a practice manager who wishes to view a principal GPs AVCs. You will need to:

- Log in PCSE Online
- Click on GP Payments
- Click Pensions
- Click Additional Voluntary Contributions
- Click Additional Voluntary Contributions Listings

You will now be in the AVC search screen.

If you are a principal GP, your AVCs will be pre-populated in the table below.

Click on the magnifying glass icons to see more and then click Next.





Where can I view AVCs?

Click on the magnifying glass icons to see more information..

Search By GMC Code / GP Name / NHSPS Membership Number

Application Type

Please select ▼

Status

Please select ▼

Start Date

dd/mm/yyyy

End Date

dd/mm/yyyy

Search

AVC

Name	AVC Type	Contribution Start Date	Contribution End Date	Activity Status	View Activity	Action
Etara Macdonald	ERRBO	01/04/2016	01/04/2018	Inactive	2020/21-ERRBO-00883	<div style="display: flex; gap: 5px;"> <div style="background-color: #ffc107; padding: 2px 5px;">Amend</div> <div style="background-color: #dc3545; padding: 2px 5px;">Stop</div> </div>
Jamie Johnston	ERRBO	01/04/2015	01/04/2018	Inactive	2020/21-ERRBO-00893	<div style="display: flex; gap: 5px;"> <div style="background-color: #ffc107; padding: 2px 5px;">Amend</div> <div style="background-color: #dc3545; padding: 2px 5px;">Stop</div> </div>
Finnian Stewart	ERRBO	01/04/2019	01/04/2021	Active	2020/21-ERRBO-00856	<div style="display: flex; gap: 5px;"> <div style="background-color: #ffc107; padding: 2px 5px;">Amend</div> <div style="background-color: #dc3545; padding: 2px 5px;">Stop</div> </div>
Grayson Wishart	ERRBO	01/04/2015	01/04/2017	Inactive	2020/21-ERRBO-00799	<div style="display: flex; gap: 5px;"> <div style="background-color: #ffc107; padding: 2px 5px;">Amend</div> <div style="background-color: #dc3545; padding: 2px 5px;">Stop</div> </div>
Harper Stenhouse	ERRBO	01/04/2017	01/04/2019	Inactive	2020/21-ERRBO-00789	<div style="display: flex; gap: 5px;"> <div style="background-color: #ffc107; padding: 2px 5px;">Amend</div> <div style="background-color: #dc3545; padding: 2px 5px;">Stop</div> </div>



Step-by-step clicks

This is a summary of the steps you need to process a practice joiner and leaver. If you would like to see these processes in more detail, choose one of the links in contents page to be taken straight into that section.

How do I view my Additional Voluntary Contributions?

1. Log in PCSE Online
2. Click on GP Payments
3. Click Pensions
4. Click Additional Voluntary Contributions
5. Click Additional Voluntary Contributions Listings
6. Enter your search criteria
7. Click search
8. You can now view the relevant AVCs (click the reference number under **view activity** for in-depth information)



Primary Care Support England

Your feedback helps us to make things better.

How satisfied are you with this interactive guide for managing AVCs?

Very Satisfied

Satisfied

Dissatisfied

Very Dissatisfied



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Contact Us

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PCSE Website

www.pcse.england.nhs.uk

To visit PCSE Online:

PCSE Online

For queries relating to a particular service, please use our:



Online Enquiries Form

<https://pcse.england.nhs.uk/contact-us/>

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